



NEWBURGH
CHANDLER
PUBLIC LIBRARY

**Newburgh Chandler Public Library
Board of Trustees
Regular Monthly
Meeting
December 19, 2023**

Trustees Present: K. Bartelt, B. Bingham, J. Goth, B. Mathis, S. McCool, A. Rhinefort

Trustees Present via Zoom:

Trustees Absent: J. Sims

Staff Present: T. Smith, Director

Others Present:

In accordance with advertisement, the Newburgh Chandler Public Library Board met in regular meeting at 5:15 p.m. at the Bell Road Library, J. Goth presiding.

1) Executive Session—Discuss Director’s Performance Evaluation (IC 5-14-1.5-6.1(b)9).

The board went into executive session to discuss the Director’s performance evaluation. B. Mathis made a motion to adjourn executive session and A. Rhinefort seconded the motion. Motion carried.

2) Minutes. K. Bartelt made a motion to approve the November meeting minutes. B. Mathis seconded. Motion carried.

3) General Public Forum. None.

4) Director’s Report. T. Smith went over her report to the board.

5) Financial Report. The November Financial Report was presented. B. Mathis made a motion to file the report for audit. K. Bartelt seconded the motion. Motion carried. A copy of the Financial Report is attached to the minutes in the office.

6) Bills. B. Bingham moved to approve the bills in the amount of \$542,693.81. A. Rhinefort seconded the motion. Motion carried. A copy of the bills document is attached to the minutes in the office.

7) Personnel Report. A. Rhinefort made a motion to approve the personnel report. K. Bartelt seconded the motion. Motion carried.

8) Adopt 2024 Salary Schedule. K. Bartelt made a motion to approve the salary schedule for 2024. B. Mathis seconded the motion. Motion carried.

9) Approve Updated Meeting Room Policy. K. Bartelt made a motion to approve the updated meeting room policy. A. Rhinefort seconded the motion. Motion carried.

10) New Business: B. Mathis made a motion to approve a bonus for administrative level staff and the Director in the amount of \$13,000. A. Rhinefort seconded the motion. Motion carried.

11) Next meeting. January 16, 2024 at 5 pm.

12) Adjournment. B. Bingham made a motion to adjourn. B. Mathis seconded the motion. Meeting adjourned.




J. Goth, President



B. Bingham, Member



J. Sims, Vice President



A. Rhinefort, Member



B. Mathis, Treasurer

S. McCool, Member



K. Bartelt, Secretary