



NEWBURGH
CHANDLER
PUBLIC LIBRARY

**Newburgh Chandler Public Library
Board of Trustees
Regular Monthly
Meeting
December 20, 2022**

Trustees Present: K. Bartelt, J. Goth, B. Mathis, S. McCool, A. Rhinefort, J. Sims

Trustees Present via Zoom:

Trustees Absent: B. Bingham

Staff Present: T. Smith, Director

Others Present:

In accordance with advertisement, the Newburgh Chandler Public Library Board met in regular meeting at 5:00 p.m. at the Bell Road Library, J. Goth presiding.

1) Minutes. K. Bartelt made a motion to approve the November meeting minutes with the discussed corrections. B. Mathis seconded. Motion carried.

2) General Public Forum. None.

3) Director's Report. T. Smith went over her report to the board.

4) Financial Report. The November Financial Report was presented. K. Bartelt made a motion to file the report for audit. B. Mathis seconded the motion. Motion carried. A copy of the Financial Report is attached to the minutes in the office.

5) Bills. J. Sims moved to approve the bills in the amount of \$550,590.10. A. Rhinefort seconded the motion. Motion carried. A copy of the bills document is attached to the minutes in the office.

6) Personnel Report. B. Mathis made a motion to approve the personnel report. J. Sims seconded the motion. Motion carried.

7) Adopt 2023 Salary Schedule. J. Sims made a motion to approve the salary schedule with the amendment to change Director's salary to \$95,000/year. K. Bartelt seconded the motion. Motion carried.

8) Adopt Transfer of Appropriations. A. Rhinefort made a motion to adopt the transfer of appropriations. B. Mathis seconded the motion. Motion carried.

9) Adopt Updated Internal Controls Policy. K. Bartelt made a motion to adopt the updated Internal Controls Policy. A. Rhinefort seconded the motion. Motion carried.

10) New Business:

11) Next meeting. January 17, 2023 at 5 pm.

12) Adjournment. A. Rhinefort made a motion to adjourn. J. Sims seconded the motion. Meeting adjourned.

J. Goth, President



J. Sims, Vice President



B. Mathis, Treasurer



K. Bartelt, Secretary

B. Bingham, Member



A. Rhinefort, Member



S. McCool, Member