



NEWBURGH  
CHANDLER  
PUBLIC LIBRARY

**Newburgh Chandler Public Library  
Board of Trustees  
Regular Monthly  
Meeting  
December 17, 2019**

**Trustees Present:** K. Bartelt, J. Goth, B. Larson, S. McCool, K. Rowe

**Trustees Absent:** B. Mathis, J. Sims

**Staff Present:** T. Smith, Director

**Others Present:**

In accordance with advertisement, the Newburgh Chandler Public Library Board met in regular meeting at 5:00 p.m. at the Bell Road Library, B. Larson presiding.

**1) Minutes.** K. Rowe motioned to approve the November meeting minutes. K. Bartelt seconded the motion. Motion carried.

**2) General Public Forum.** None.

**3) Information Items.** Director's Report: T. Smith went over her report. Report is attached to the minutes in the office.

**4) Financial Report.** The November Financial Report was presented. K. Bartelt made a motion to file the report for audit. J. Goth seconded the motion. A copy of the Financial Report is attached to the minutes in the office.

**5) Bills.** J. Goth moved to approve the bills in the amount of \$53,389.23. K. Rowe seconded the motion. Motion carried. A copy of the bills document is attached to the minutes in the office.

**6) Personnel Report.** K. Bartelt made a motion to approve the personnel report. J. Goth seconded the motion. Motion carried. A copy of the personnel report is attached to the minutes in the office.

**7) Executive Session (IC 5-14-1.5-6.1(b)9).** The board went into executive session to discuss the Director's performance evaluation.

**8) Approve 2020 Manning Document.** K. Bartelt made a motion to approve the Manning Document and the updated wage scale with an additional bonus of \$2000 for Director to be paid out in January. J. Goth seconded. Motion carried.

**9) New Business:** None.

**10) Next meeting.** January 21, 2020 at 5 pm.

**11) Adjournment.** Meeting adjourned.

---

B. Larson, President

---

J. Goth, Member

---

J. Sims, Vice President

---

B. Mathis, Member

---

K. Rowe, Treasurer

---

S. McCool, Member

---

K. Bartelt, Secretary