



NEWBURGH
CHANDLER
PUBLIC LIBRARY

**Newburgh Chandler Public Library
Board of Trustees
Regular Monthly
Meeting
October 20, 2020**

Trustees Present: K. Bartelt, J. Goth, B. Mathis, S. McCool, A. Rhinefort, J. Sims

Trustees Absent: B. Larson

Staff Present: T. Smith, Director

Others Present:

In accordance with advertisement, the Newburgh Chandler Public Library Board met in regular meeting at 5:00 p.m. at the Bell Road Library, J. Sims presiding.

1) Minutes. B. Mathis motioned to approve the September 15, 2020 meeting minutes. K. Bartelt seconded the motion. Motion carried. K. Bartelt made a motion to approve the October 6, 2020 minutes. A. Rhinefort seconded the motion. Motion carried (S. McCool abstained).

2) General Public Forum. None.

3) Budget 2021. B. Mathis made a motion to approve the 2021 budget. K. Bartelt seconded the motion. Motion carried.

4) Director's Report. T. Smith went over her report to the board.

5) Financial Report. The September Financial Report was presented. K. Bartelt made a motion to file the report for audit. A. Rhinefort seconded the motion. A copy of the Financial Report is attached to the minutes in the office.

6) Bills. B. Mathis moved to approve the bills in the amount of \$81,142.66. K. Bartelt seconded the motion. Motion carried with S. McCool abstaining. A copy of the bills document is attached to the minutes in the office.

7) Personnel Report. J. Goth made a motion to approve the personnel report. A. Rhinefort seconded the motion. Motion carried.

8) Audit Findings. T. Smith went over the findings from the audit.

9) Finance Manager Job Description. K. Bartelt made a motion to approve the changes to the job description. B. Mathis seconded the motion. Motion carried.

10) Library Closings. B. Mathis made a motion to approve the library closing on November 18th, December 26th and 27th and January 2nd and 3rd. A. Rhinefort seconded the motion. Motion carried.

11) Building Update.

12) New Business:

13) Next meeting. November 17, 2020 at 5 pm.

14) Adjournment. Meeting adjourned.

B. Larson, President



J. Sims, Vice President



B. Mathis, Treasurer



K. Bartelt, Secretary



J. Goth, Member



A. Rhinefort, Member



S. McCool, Member