



NEWBURGH  
CHANDLER  
PUBLIC LIBRARY

**Newburgh Chandler Public Library  
Board of Trustees  
Regular Monthly  
Meeting  
January 15, 2019**

**Trustees Present:** K. Bartelt, J. Goth, B. Larson, B. Mathis, S. McCool, K. Rowe, J. Sims

**Trustees Absent:**

**Staff Present:** T. Smith, Director

**Others Present:**

In accordance with advertisement, the Newburgh Chandler Public Library Board met in regular meeting at 5:00 p.m. at the Bell Road Library, B. Larson presiding.

- 1) Minutes.** J. Sims motioned to approve the December meeting minutes. K. Bartelt seconded the motion. Motion carried.
- 2) General Public Forum.** None.
- 3) Information Items.** Director's Report: T. Smith went over her Director's report which is attached to the minutes in the office.
- 4) Financial Report.** The December Financial Report was presented. J. Sims made a motion to file the report for audit. B. Mathis seconded the motion. A copy of the Financial Report is attached to the minutes in the office.
- 5) Bills.** K. Bartelt moved to approve the bills in the amount of \$60,576.35. J. Goth seconded the motion. Motion carried. A copy of the bills document is attached to the minutes in the office.
- 6) Adopt Resolution to Encumber Funds.** J Sims made a motion to adopt the Resolution to Encumber Funds. K. Rowe seconded the motion. Motion carried.
- 7) Adopt Resolution to Transfer Funds to Rainy Day Fund.** B. Mathis made a motion to adopt the Resolution to Transfer Funds to the Rainy Day Fund. J. Goth seconded the motion. Motion carried.
- 8) Adopt Resolution for Cancellation of Old Outstanding Checks.** K. Rowe made a motion to adopt the Resolution for Cancellation of Old Outstanding Checks. K. Bartelt seconded the motion. Motion carried.
- 9) Reconvene as Board of Finance.** B. Mathis made a motion to have the Board of Finance officers be the same as the regular Board officers. K. Rowe seconded the motion. Motion carried. The investments were reviewed. K. Rowe made a motion to have the Standard be the newspaper used for any necessary publications. B. Mathis seconded the motion. Motion carried.
- 10) New Business:** None.
- 11) Next meeting.** February 19, 2019 at 5 pm.
- 12) Adjournment.** Meeting adjourned.

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B. Larson, President

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J. Goth, Member

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J. Sims, Vice President

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B. Mathis, Member

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K. Rowe, Treasurer

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S. McCool, Member

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K. Bartelt, Secretary