



NEWBURGH  
CHANDLER  
PUBLIC LIBRARY

**Newburgh Chandler Public Library  
Board of Trustees  
Regular Monthly  
Meeting  
January 19<sup>th</sup>, 2021**

**Trustees Present:** K. Bartelt, B. Bingham, J. Goth, B. Mathis, A. Rhinefort, J. Sims

**Trustees Absent:**

**Staff Present:** T. Smith, Director, K. Morris, Tech Services Librarian

**Others Present:** J. Faber, Architect with Hafer

In accordance with advertisement, the Newburgh Chandler Public Library Board met in regular meeting at 5:00 p.m. at the Bell Road Library, J. Sims presiding.

**1) Minutes.** J. Goth made a motion to table the December minutes until the February meeting. K. Bartelt seconded the motion. Motion carried.

**2) General Public Forum.** None.

**3) Director's Report.** T. Smith went over her report to the board.

**4) Slate of Officers.** J. Sims made a motion to appoint J. Goth as President of the Board and keep the remaining slate unchanged with J. Sims as the Vice-President, B. Mathis as the Treasurer and K. Bartelt as the Secretary. K. Bartelt seconded the motion. Motion carried.

**5) Financial Report.** The December Financial Report was presented. J. Sims made a motion to file the report for audit. A. Rhinefort seconded the motion. A copy of the Financial Report is attached to the minutes in the office.

**6) Bills.** K. Bartelt moved to approve the bills in the amount of \$98,136.71. J. Sims seconded the motion. Motion carried. A copy of the bills document is attached to the minutes in the office.

**7) Personnel Report.** J. Sims made a motion to approve the personnel report. B. Bingham seconded the motion. Motion carried.

**8) Adopt Resolution for Cancellation of Old Outstanding Checks.** J. Sims made a motion to adopt the Resolution for Cancellation of Old Outstanding Checks. A. Rhinefort seconded the motion. Motion carried.

**9) Covid Pay after FFCRA.** J. Goth made a motion to implement the 2020 FFCRA leave policy until internally, using the library's sick leave, until further notice through 2021. Each employee will get two weeks of paid time off for quarantining or to be home to care for a dependent who is quarantining. The policy will follow the same guidelines for when the leave applies as the FFCRA. K. Bartelt seconded the motion. Motion carried.

**10) Book Challenge.** T. Smith informed the Board about a Reconsideration Request Form that was filed with the library. J. Goth will appoint two Board members to a committee to review the book.

**11) Reconvene as Board of Finance.** B. Mathis moved to adjourn the Board meeting and reconvene as the Board of Finance. B. Bingham seconded the motion. Motion carried. J. Sims made a motion to keep the same slate of officers as the regular board. K. Bartelt seconded the motion. Motion carried. T. Smith went over the investment report. K. Bartelt made a motion to appoint the standard as the newspaper of record. B. Mathis seconded the motion. Motion carried. The Board of Finance adjourned and J. Goth reconvened the regular Board meeting.

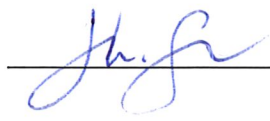
**12) New Business:**

**13) Transfer of Appropriations.** B. Mathis made a motion to adopt the Transfer of Appropriations. A. Rhinefort seconded the motion. Motion carried.

**14) Construction approval.** K. Bartelt made a motion to approve items 1, 2, 4 and 5 on Proposal Request 001 present by Jack Faber. A. Rhinefort seconded the motion. Motion carried.

**15) Next meeting.** February 16, 2021 at 5 pm.

**16) Adjournment.** J Sims made a motion to adjourn. B. Mathis seconded the motion. Meeting adjourned.



---

J. Goth, President



---

B. Bingham, Member

---

J. Sims, Vice President



---

A. Rhinefort, Member



---

B. Mathis, Treasurer



---

K. Bartelt, Secretary

---

S. McCool, Member

