



**Ohio Township Public Library System  
Board of Trustees  
Regular Monthly Meeting  
July 17, 2018**

**Trustees Present:** K. Bartelt, J. Goth, B. Larson, B. Mathis, K. Rowe  
**Trustees Absent:** S. McCool, J. Sims  
**Staff Present:** T. Smith, Director  
**Others Present:**

In accordance with advertisement, the Ohio Township Public Library System Board met in regular meeting at 5:00 p.m. at the Bell Road Library, B. Larson presiding.

- 1) **Minutes.** K. Bartelt motioned to approve both the June meeting minutes. B. Mathis seconded the motion. Motion carried.
- 2) **General Public Forum.** None.
- 3) **Information Items.** Director's Report: T. Smith went over the Director's Report which is attached to the minutes in the office.
- 4) **Financial Report.** The June Financial Report was presented. B. Mathis made a motion to file the report for audit. K. Rowe seconded the motion. A copy of the Financial Report is attached to the minutes in the office.
- 5) **Bills.** K. Bartelt moved to approve the bills in the amount of \$53,997.54. J. Goth seconded the motion. Motion carried. A copy of the bills document is attached to the minutes in the office.
- 6) **Personnel Report.** B. Mathis moved to approve the June Personnel Report. J. Goth seconded the motion. Motion carried. A copy of the Personnel Report is attached to the minutes in the office.
- 7) **Approve updated Personnel Policy.** K. Rowe made a motion to approve the updated Personnel Policy. K. Bartelt seconded the motion. Motion carried.
- 8) **Approve Updated Job Descriptions.** K. Bartelt made a motion to approve the updated job descriptions. B. Mathis seconded the motion. Motion carried.
- 9) **New Business:**
- 10) **Next meeting.** August 21, 2018 at 5 pm.
- 11) **Adjournment.** Meeting adjourned.

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B. Larson, President

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J. Goth, Member

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J. Sims, Vice President

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B. Mathis, Member

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K. Rowe, Treasurer

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S. McCool, Member

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K. Bartelt, Secretary