

**Ohio Township Public Library System
Board of Trustees
Regular Monthly Meeting
April 17, 2018**

Trustees Present: J. Goth, B. Larson, S. McCool, K. Rowe, J. Sims
Trustees Absent: K. Bartelt, B. Mathis
Staff Present: T. Smith, Director
Others Present:

In accordance with advertisement, the Ohio Township Public Library System Board met in regular meeting at 5:00 p.m. at the Bell Road Library, B. Larson presiding.

- 1) Minutes.** J Sims motioned to approve both the February and March meeting minutes. K. Rowe seconded the motion. Motion carried.
- 2) General Public Forum.** None.
- 3) Information Items.** Director's Report: Trista went over the Director's Report which is attached to the minutes in the office.
- 4) Financial Report.** The March Financial Report was presented. J. Sims made a motion to file the report for audit. J. Goth seconded the motion. A copy of the Financial Report is attached to the minutes in the office.
- 5) Bills.** K. Rowe moved to approve the bills in the amount of \$42,970.62. J. Sims seconded the motion. Motion carried. A copy of the bills document is attached to the minutes in the office.
- 6) Personnel Report.** K. Rowe moved to approve the March Personnel Report. J. Goth seconded the motion. Motion carried. A copy of the Personnel Report is attached to the minutes in the office.
- 7) Adopt the the Resolution to Change the Name of the Library.** J. Sims made a motion to adopt the Resolution to change the name of the library. J. Goth seconded the motion. Motion carried.
- 8) Approve Updated Job Descriptions.** K. Rowe motioned to change the class of the Technical Services Librarian job description and to remove the physical requirements of lifting 25 pounds and sitting, standing, walking, climbing, stooping, kneeling, crouching. J. Sims seconded the motion. Motion carried.
- 9) New Business:** None.
- 10) Next meeting.** May 15, 2018 at 5 pm.
- 11) Adjournment.** Meeting adjourned.

B. Larson, President

J. Goth, Member

J. Sims, Vice President

B. Mathis, Member

K. Rowe, Treasurer

S. McCool, Member

K. Bartelt, Secretary