

**Ohio Township Public Library System  
Board of Trustees  
Regular Monthly Meeting  
February 20, 2018**

**Trustees Present:** K. Bartelt, J. Goth, B. Larson, B. Mathis, S. McCool, K. Rowe, J. Sims,

**Trustees Absent:**

**Staff Present:** T. Smith, Director

**Others Present:**

In accordance with advertisement, the Ohio Township Public Library System Board met in regular meeting at 5:00 p.m. at the Bell Road Library, B. Larson presiding.

**1) Minutes.** K. Rowe moved to approve the January 18, 2018 minutes. K. Bartelt seconded the motion. Motion carried.

**2) General Public Forum.** None.

**3) Information Items.** Director's Report: Trista discussed some unexpected library closures and updated progress from committees.

**4) Financial Report.** The January Financial Report was presented. J. Sims made a motion to file the report for audit. K. Bartelt seconded the motion. A copy of the Financial Report is attached to the minutes in the office.

**5) Bills.** K. Bartelt moved to approve the bills in the amount of \$74,648.94. J. Sims seconded the motion. Motion carried. A copy of the bills document is attached to the minutes in the office.

**6) Personnel Report.** K. Rowe moved to approve the February Personnel Report. B. Mathis seconded the motion. Motion carried. A copy of the Personnel Report is attached to the minutes in the office.

**7) Adopt Temporary Loan Resolution.** J. Sims made a motion to adopt the Temporary Loan Resolution. K. Bartelt seconded the motion. Motion carried.

**8) Adopt Resolution to Establish a Pass-Through Fund.** J. Sims made a motion to adopt the Resolution to establish a Pass-through Fund. K. Rowe seconded the motion. Motion carried.

**9) Approve updated Circulation Policy.** B. Mathis made a motion to approve the updated Circulation Policy. J. Sims seconded the motion. Motion carried.

**10) New Business:** None.

**11) Next meeting.** March 20, 2018 at 5 pm.

**12) Adjournment.** Meeting adjourned.

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B. Larson, President

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J. Goth, Member

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J. Sims, Vice President

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B. Mathis, Member

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K. Rowe, Treasurer

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S. McCool, Member

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K. Bartelt, Secretary