In accordance with advertisement, the Ohio Township Public Library System Board met in regular meeting at 5:00 p.m. at the Bell Road Library, B. Larson presiding.

1) **Minutes.** K. Rowe moved to approve the January 18, 2018 minutes. K. Bartelt seconded the motion. Motion carried.

2) **General Public Forum.** None.

3) **Information Items.** Director’s Report: Trista discussed some unexpected library closures and updated progress from committees.

4) **Financial Report.** The January Financial Report was presented. J. Sims made a motion to file the report for audit. K. Bartelt seconded the motion. A copy of the Financial Report is attached to the minutes in the office.

5) **Bills.** K. Bartelt moved to approve the bills in the amount of $74,648.94. J. Sims seconded the motion. Motion carried. A copy of the bills document is attached to the minutes in the office.

6) **Personnel Report.** K. Rowe moved to approve the February Personnel Report. B. Mathis seconded the motion. Motion carried. A copy of the Personnel Report is attached to the minutes in the office.

7) **Adopt Temporary Loan Resolution.** J. Sims made a motion to adopt the Temporary Loan Resolution. K. Bartelt seconded the motion. Motion carried.

8) **Adopt Resolution to Establish a Pass-Through Fund.** J. Sims made a motion to adopt the Resolution to establish a Pass-through Fund. K. Rowe seconded the motion. Motion carried.

9) **Approve updated Circulation Policy.** B. Mathis made a motion to approve the updated Circulation Policy. J. Sims seconded the motion. Motion carried.

10) **New Business:** None.

11) **Next meeting.** March 20, 2018 at 5 pm.

12) **Adjournment.** Meeting adjourned.
B. Larson, President

J. Goth, Member

J. Sims, Vice President

B. Mathis, Member

K. Rowe, Treasurer

S. McCool, Member

K. Bartelt, Secretary