



**Ohio Township Public Library System
Board of Trustees
Regular Monthly Meeting
January 18, 2018**

Trustees Present: K. Bartelt, J. Goth, B. Larson, B. Mathis, S. McCool, K. Rowe, J. Sims,
Trustees Absent:
Staff Present: T. Smith, Director
Others Present:

In accordance with advertisement, the Ohio Township Public Library System Board met in regular meeting at 5:00 p.m. at the Bell Road Library, B. Larson presiding.

- 1) Minutes.** J. Sims moved to approve the December 29, 2017 minutes. B. Mathis seconded the motion. Motion carried.
- 2) General Public Forum.** None.
- 3) Information Items.** Director's Report: T. Smith reviewed her Director's Report which is attached to the minutes in the office.
- 4) Financial Report.** The December Financial Report was presented. J. Sims made a motion to file the report for audit. K. Bartelt seconded the motion. A copy of the Financial Report is attached to the minutes in the office.
- 5) Bills.** K. Rowe moved to approve the bills in the amount of \$36,521.85. B. Mathis seconded the motion. Motion carried. A copy of the bills document is attached to the minutes in the office.
- 6) Personnel Report.** K. Bartelt moved to approve the November Personnel Report. J. Sims seconded the motion. Motion carried. A copy of the Personnel Report is attached to the minutes in the office.
- 7) Approve the Slate of Officers for 2018.** B. Mathis moved to keep the slate of officers the same for 2018, with President B. Larson, Vice-President J. Sims, Treasurer K. Rowe and Secretary K. Bartelt. J. Sims seconded the motion. Motion carried.
- 8) Adopt the Resolution to Encumber Funds.** K. Bartelt moved to adopt the Resolution to Encumber Funds. K. Rowe seconded the motion. Motion carried.
- 9) Adopt the Resolution to Transfer Funds to Rainy Day Fund.** J. Sims made a motion to adopt the Resolution to Transfer Funds to Rainy Day Fund. B. Mathis seconded the motion. Motion carried.
- 10) Discuss Revising Bylaws.** The Board recommended that the Policy committee review the Bylaws and submit a recommendation to the Board.
- 11) Reconvene as Board of Finance.** J. Sims made a motion for the officers of the Board of Finance be the same officers as the regular Board, to approve the investment report and to designate the Boonville Standard as the newspaper used for legal advertising. K. Rowe seconded the motion. Motion carried.
- 12) New Business:**
- 13) Next meeting.** February 20, 2018 at 5 pm.
- 14) Adjournment.** Meeting adjourned.

B. Larson, President

J. Goth, Member

J. Sims, Vice President

B. Mathis, Member

K. Rowe, Treasurer

S. McCool, Member

K. Bartelt, Secretary