

**Ohio Township Public Library System
Board of Trustees
Regular Monthly Meeting
December 20, 2016**

Trustees Present: K. Bartelt, B. Larson, B. Mathis, S. McCool, K. Rowe, J. Selby, J. Sims

Trustees Absent:

Staff Present: T. Smith, Director

Others Present:

In accordance with advertisement, the Ohio Township Public Library System Board met in regular meeting at 5:00 p.m. at the Bell Road Library, B. Larson presiding.

1) **Minutes.** J. Sims moved to approve the November 18, 2016 minutes. K. Bartelt seconded the motion. Motion carried.

2) **General Public Forum.** None

3) **Executive Session—Discuss Director’s Performance Evaluation (IC 5-14-1.5-6.1 (b) 9)**

4) **Information Items.** Director’s Report: T. Smith reported that the marketing session facilitated by Heather Strohm from the Purdue Extension went really well; she discussed an integrated library system called Evergreen that would allow for more statewide sharing of resources and decrease costs for the library; she reported that the library’s Amazon Smile account had brought in \$75 so far; she also shared the circulation of the park passes the library received from the Department of Natural Resources last year. T. Smith reported on the committee meetings from the previous month: personnel committee met and looked over the new employment application; long range planning committee did not meet; the finance committee met and discussed funding a digital sign on Bell Road; operating committee met and discussed a draft of the collection development policy.

5) **Financial Report.** The December Financial Report was presented. J. Selby made a motion to file the report for audit. B. Mathis seconded the motion. A copy of the Financial Report is attached to the minutes in the office.

6) **Bills.** J. Sims moved to approve the bills in the amount of \$96,288.11. J. Selby seconded the motion. Motion carried. A copy of the bills document is attached to the minutes in the office.

7) **Personnel Report.** J. Selby moved to approve the November Personnel Report. K. Bartelt seconded the motion. Motion carried. A copy of the Personnel Report is attached to the minutes in the office.

8) **Adopt Long Range Plan.** K. Bartelt made a motion to adopt the Long Range Plan as presented. J. Sims seconded the motion. Motion carried.

9) **Approve 2017 Manning Document.** J. Sims made a motion to approve the 2017 Manning Document. B. Mathis seconded the motion. Motion carried.

10) **Approve Slate of Officers for 2017.** B. Larson tabled the approval of the slate of officers until the January meeting.

11) **New Business:** None

12) **Next meeting.** January 17, 2017 at 5 pm.

13) **Adjournment.** Meeting adjourned.

B. Larson, President

J. Selby, Member

J. Sims, Vice President

B. Mathis, Member

K. Rowe, Treasurer

S. McCool, Member

K. Bartelt, Member