

**Ohio Township Public Library System
Board of Trustees
Regular Monthly Meeting
November 21, 2017**

Trustees Present: K. Bartelt, B. Mathis, S. McCool, K. Rowe, J. Sims
Trustees Absent: B. Larson, J. Selby
Staff Present: T. Smith, Director
Others Present:

In accordance with advertisement, the Ohio Township Public Library System Board met in regular meeting at 5:00 p.m. at the Bell Road Library, J. Sims presiding.

1) Minutes. B. Mathis moved to approve the October 17, 2017 minutes. K. Bartelt seconded the motion. Motion carried.

2) General Public Forum. None.

3) Information Items. Director's Report: Trista discussed her Director's Report which is attached to the minutes.

4) Financial Report. The October Financial Report was presented. K. Rowe made a motion to file the report for audit. B. Mathis seconded the motion. A copy of the Financial Report is attached to the minutes in the office.

5) Bills. K. Bartelt moved to approve the bills in the amount of \$48,134.06. K. Rowe seconded the motion. Motion carried. A copy of the bills document is attached to the minutes in the office.

6) Personnel Report. B. Mathis moved to approve the November Personnel Report. K. Rowe seconded the motion. Motion carried. A copy of the Personnel Report is attached to the minutes in the office.

7) Approve the Transfer of Operations for the Library Operating Fund. K. Rowe made a motion to approve the Transfer of Operations for the Library Operating Fund. K. Bartelt seconded the motion. Motion carried.

8) Director's Evaluation. Trista handed out the form used for the Director's evaluation.

9) New Business:

10) Next meeting. December 19, 2017 at 5 pm.

11) Adjournment. Meeting adjourned.

B. Larson, President

J. Selby, Member

J. Sims, Vice President

B. Mathis, Member

K. Rowe, Treasurer

S. McCool, Member

K. Bartelt, Secretary