

**Ohio Township Public Library System
Board of Trustees
Regular Monthly Meeting
September 20, 2016**

Trustees Present: K. Bartelt, B. Mathis, S. McCool, K. Rowe, J. Sims, J. Selby
Trustees Absent: B. Larson,
Staff Present: T. Smith, Director
Others Present:

In accordance with advertisement, the Ohio Township Public Library System Board met in regular meeting at 5:00 p.m. at the Bell Road Library, J. Sims presiding.

- 1) **Minutes.** J. Selby moved to approve the August 19, 2016 minutes. K. Bartelt seconded the motion. Motion carried.
- 2) **General Public Forum.** None
- 3) **Public Hearing—2017 Budget.** T. Smith went over the proposed 2017 budget.
- 4) **Information Items.** T. Smith informed the board that October committee meeting would be canceled so that she could attend a Leadership Institute and that her and another staff member attended a training hosted by the Evansville Public Library. The Finance and Personnel Committees have been working on the Wage Scale and the Manning document. The Long Range Planning Committee is in the process of scheduling a marketing session with a facilitator from the Purdue Extension. The Operating Committee is continuing its work on a draft Collection Development Policy.
- 5) **Financial Report.** The September Financial Report was presented. K. Rowe made a motion to file the report for audit. J. Selby seconded the motion. A copy of the Financial Report is attached to the minutes in the office.
- 6) **Bills.** J. Selby moved to approve the bills in the amount of \$44,244.53. K. Bartelt seconded the motion. Motion carried. A copy of the bills document is attached to the minutes in the office.
- 7) **Personnel Report.** J. Selby moved to approve the September Personnel Report. K. Rowe seconded the motion. Motion carried. A copy of the Personnel Report is attached to the minutes in the office.
- 8) **Set Salary Increases for 2017.** J. Selby made a motion to table setting the salary increases until the December meeting. K. Rowe seconded the motion. Motion carried.
- 9) **New Business:** None
- 10) **Next meeting.** October 18, 2016 at 5 pm.
- 11) **Adjournment.** J. Selby made a motion to adjourn. K. Bartelt seconded the motion. Meeting adjourned.

B. Larson, President

J. Selby, Member

J. Sims, Vice President

B. Mathis, Member

K. Rowe, Treasurer

S. McCool, Member

K. Bartelt, Member