

**Ohio Township Public Library System
Board of Trustees
Regular Monthly Meeting
July 18, 2017**

Trustees Present: K. Bartelt, B. Larson, B. Mathis, K. Rowe, J. Selby
Trustees Absent: S. McCool, J. Sims
Staff Present: T. Smith, Director
Others Present:

In accordance with advertisement, the Ohio Township Public Library System Board met in regular meeting at 5:00 p.m. at the Bell Road Library, B. Larson presiding.

- 1) **Minutes.** K. Bartelt moved to approve the June 20, 2017 minutes. B. Mathis seconded the motion. Motion carried.
- 2) **General Public Forum.** None.
- 3) **Information Items.** Director's Report: Trista discussed the Evergreen transition, an upcoming event called Random Acts of Knowledge, possibly providing passport services, and committee updates.
- 4) **Financial Report.** The June Financial Report was presented. K. Rowe made a motion to file the report for audit. K. Bartelt seconded the motion. A copy of the Financial Report is attached to the minutes in the office.
- 5) **Bills.** B. Mathis moved to approve the bills in the amount of \$64,927.47. K. Bartelt seconded the motion. Motion carried. A copy of the bills document is attached to the minutes in the office.
- 6) **Personnel Report.** K. Rowe moved to approve the July Personnel Report. B. Mathis seconded the motion. Motion carried. A copy of the Personnel Report is attached to the minutes in the office.
- 7) **Approve the Collection Development Policy.** K. Bartelt made a motion to approve the Collection Development Policy with the suggested changes. K. Rowe seconded the motion. Motion carried.
- 8) **Resolution to join the Indiana State Library Consortium for Public Library Internet Access.** J. Selby made a motion to join the State Library Consortium. B. Mathis seconded the motion. Motion carried.
- 9) **New Business:** Intern Job Description: J. Selby made a motion to approve the Intern job description. B. Mathis seconded the motion. Motion carried.
- 10) **Next meeting.** August 15, 2017 at 5 pm.
- 11) **Adjournment.** Meeting adjourned.

B. Larson, President

J. Selby, Member

J. Sims, Vice President

B. Mathis, Member

K. Rowe, Treasurer

S. McCool, Member

K. Bartelt, Secretary