

**Ohio Township Public Library System
Board of Trustees
Regular Monthly Meeting
April 19, 2016**

Trustees Present: K. Bartelt, B. Larson, M. Pyffereon, K. Rowe, J. Sims, S. McCool, J. Selby
Trustees Absent:
Staff Present: T. Smith, Director
Others Present: B. Pyffereon

In accordance with advertisement, the Ohio Township Public Library System Board met in regular meeting at 6:00 p.m. at the Central Library, B. Larson presiding.

- 1) **Minutes.** J. Sims moved to approve the March 22, 2016 minutes. K. Bartelt seconded the motion. Motion carried.
- 2) **General Public Forum.** B. Pyffereon from the Friends of the Library reported that they are working on the second annual Community Sale during Community Days.
- 3) **Information Items.** T. Smith discussed stats for the e-newsletter from Wowbrary, a letter for a waiver on two items for the State Annual Report, Food for Fines during National Library Week, the Library's participation in Babypalooza and the current audit. She also reported on progress for each committee.
- 4) **Financial Report.** The April Financial Report was presented. J. Selby made a motion to file the report for audit. M. Pyffereon seconded the motion. A copy of the Financial Report is attached to the minutes in the office.
- 5) **Bills.** K. Bartelt moved to approve the bills in the amount of \$41,834.52. K. Rowe seconded the motion. Motion carried. A copy of the bills document is attached to the minutes in the office.
- 6) **Personnel Report.** J. Sims moved to approve the April Personnel Report. J. Selby seconded the motion. Motion carried. A copy of the Personnel Report is attached to the minutes in the office.
- 7) **Adopt Temporary Loan Resolution.** M. Pyffereon made a motion to adopt the Temporary Loan Resolution for the Library's Operating Fund. K. Rowe seconded the motion. Motion carried.
- 8) **Approve Gift Funds Resolution.** K. Bartelt made a motion to approve the consolidation of the Library's Gift funds. J. Sims seconded the motion. Motion carried.
- 9) **Award Line of Credit.** K. Rowe made a motion to award the line of credit to First Federal. J. Sims seconded the motion. Motion carried.
- 10) **New Business:** M. Pyffereon shared that he will be resigning from the Board as of July 2016.
- 11) **Next meeting.** May 17th, 2016 at 5 pm.
- 12) **Adjournment.** Meeting adjourned.

B. Larson, President

J. Selby, Member

M. Pyfferoen, Vice President

J. Sims, Member

K. Rowe, Treasurer

S. McCool, Member

K. Bartelt, Member