

**Ohio Township Public Library System
Board of Trustees
Regular Monthly Meeting
March 21, 2016**

Trustees Present: K. Bartelt, B. Larson, B. Mathis, S. McCool, K. Rowe, J. Selby, J. Sims

Trustees Absent:

Staff Present: T. Smith, Director

Others Present:

In accordance with advertisement, the Ohio Township Public Library System Board met in regular meeting at 5:00 p.m. at the Bell Road Library, B. Larson presiding.

- 1) **Minutes.** J. Sims moved to approve the February 21, 2017 minutes. K. Bartelt seconded the motion. Motion carried.
- 2) **General Public Forum.** None.
- 3) **Information Items.** Director's Report: T. Smith gave an update on the migration to Evergreen, she went over the new committees and when they will be meeting and she went over upcoming events.
- 4) **Financial Report.** The February Financial Report was presented. K. Bartelt made a motion to file the report for audit. K. Rowe seconded the motion. A copy of the Financial Report is attached to the minutes in the office.
- 5) **Bills.** B. Mathis moved to approve the bills in the amount of \$39,058.42. J. Sims seconded the motion. Motion carried. A copy of the bills document is attached to the minutes in the office.
- 6) **Personnel Report.** K. Rowe moved to approve the March Personnel Report. K. Bartelt seconded the motion. Motion carried. A copy of the Personnel Report is attached to the minutes in the office.
- 7) **Adopt the Resolution to Request an Advance Draw.** J. Sims made a motion to adopt the Resolution to Request an Advance Draw. K. Bartelt seconded the motion. Motion carried.
- 8) **Approve Behavior Policy.** B. Mathis made a motion to approve the updates to the Behavior Policy. K. Rowe seconded the motion. Motion carried.
- 9) **Approve Internal Controls Policy.** J. Selby made a motion to approve the updates to the Internal Controls Policy. K. Bartelt seconded the motion. Motion carried.
- 10) **Approve Bylaws.** J. Selby made a motion to approve the Bylaws, with the suggested additional changes. B. Mathis seconded the motion. Motion carried.
- 11) **New Business:** None
- 12) **Next meeting.** April 18, 2017 at 5 pm.
- 13) **Adjournment.** Meeting adjourned.

B. Larson, President

J. Selby, Member

J. Sims, Vice President

B. Mathis, Member

K. Rowe, Treasurer

S. McCool, Member

K. Bartelt, Secretary