

**Ohio Township Public Library System  
Board of Trustees  
Regular Monthly Meeting  
January 17, 2016**

**Trustees Present:** K. Bartelt, B. Larson, B. Mathis, S. McCool, K. Rowe, J. Selby, J. Sims

**Trustees Absent:**

**Staff Present:** T. Smith, Director

**Others Present:** Tina Kowalski, Jim Kowalski and Anastasia Kowalski

In accordance with advertisement, the Ohio Township Public Library System Board met in regular meeting at 5:00 p.m. at the Bell Road Library, B. Larson presiding.

- 1) **Minutes.** K. Rowe moved to approve the December 20, 2016 minutes. K. Bartelt seconded the motion. Motion carried.
- 2) **General Public Forum.** Tina, Jim and Anastasia Kowalski made a presentation to the board about the possibility of using the café space in the library for a coffee/sandwich shop.
- 3) **Information Items.** Director's Report: T. Smith introduced an intern from Ivy Tech who will be working in the library this semester; she discussed a survey and marketing project that will be done for the library by a class at USI; and she talked about possibly changing the current committee structure to one that is more efficient.
- 4) **Financial Report.** The January Financial Report was presented. J. Sims made a motion to file the report for audit. J. Selby seconded the motion. A copy of the Financial Report is attached to the minutes in the office.
- 5) **Bills.** J. Sims moved to approve the bills in the amount of \$61,236.41. J. Selby seconded the motion. Motion carried. A copy of the bills document is attached to the minutes in the office.
- 6) **Personnel Report.** K. Bartelt moved to approve the January Personnel Report. J. Sims seconded the motion. Motion carried. A copy of the Personnel Report is attached to the minutes in the office.
- 7) **Resolution to Encumber.** J. Sims made a motion to adopt the Resolution to Encumber. J. Selby seconded the motion. Motion carried.
- 8) **Resolution to Transfer Funds to Rainy Day.** J. Selby made a motion to adopt the Resolution to Transfer Funds to Rainy Day. K. Rowe seconded the motion. Motion carried.
- 9) **Approve Slate of Officers for 2017.** J. Selby moved to keep the slate the same as last year, with B. Larson as President, J. Sims as Vice-President, K. Rowe as Treasurer and K. Bartelt as Secretary. B. Mathis seconded the motion. Motion carried.
- 10) **Reconvene as Board of Finance.** J. Selby made a motion to have B. Larson as President and K. Bartelt as Secretary of the Board of Finance. The investment report was distributed. J. Selby made a motion to designate the Boonville Standard to receive all legal advertising. K. Bartelt seconded the motion. Motion carried.
- 11) **New Business:** None
- 12) **Next meeting.** February 21, 2017 at 5 pm.
- 13) **Adjournment.** Meeting adjourned.

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B. Larson, President

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J. Selby, Member

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J. Sims, Vice President

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B. Mathis, Member

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K. Rowe, Treasurer

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S. McCool, Member

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K. Bartelt, Member